

MEETING OF THE NHERI USER FORUM COMMITTEE
November 30, 2020

MINUTES

In Attendance: Stephanie S., Antonio, Liesel, Max, Mohammad, Shane, Stephanie P., Wei, David, Jim

1. Approval of meeting minutes from October 26, 2020

Stephanie made a motion to approve the minutes: Mohammad second; no objections.

2. Report from User Satisfaction Survey committee

The approved module of questions was shared with the sites on October 26th, and the sites were asked to append the module questions to their existing surveys. Florida International and the University of Texas have responded. The UF has yet to hear from Oregon State, UC San Diego, University of Colorado, University of Washington, UC Davis, Lehigh, or the SimCenter. Maggie followed up with those institutions that haven't responded today (November 30th). It was noted that the original email sent to the sites did not ask for a confirmation that they had received the request to add the modules, so it was decided the UF would wait a few days to take further action. If the sites still haven't responded, Julio will be contacted to write the council with the UF request. Moving forward, Maggie will be working with the sites to determine the best way to get the data to her. In preliminary planning, the User Satisfaction Subcommittee has decided it will periodically check in with the sites (~every 3 months) to receive new data to avoid being a burden on the sites.

Action Items: *Stephanie S.:* Send Julio request to write to council if the sites don't respond.

3. Report from NCO representatives

The last meeting was on November 6th. There was significant discussion about the DesignSafe website (specifically related to the flow of information and UX) and how the NCO can support the ECO in gathering REU and Summer Institute applications. The UF reported that the modules had been sent to the experimental facilities. The NHERI renewal was discussed with regards to the strategy for the proposal moving forward. Updates to the Science Plan will be included in the renewal process – a new version of the Science Plan won't be developed, but recommendations for what needs to change will be developed (e.g.

non EF sites such as CONVERGE and SimCenter will have larger representation within it). At the moment, individuals are being identified to serve on the Science Plan task force, but the task force isn't being convened quite yet. There was also some discussion about the booth at the AGU.

4. Report from ECO representatives

The last meeting was on November 24th. The ECO is waiting on info from NSF about the renewal process. There will be a virtual AGU booth December 1-17. The ECO is trying to get REU alumni for an REU recruitment event on December 17th. The NHERI Summer Institute and REU Summer programs have set their dates. The Summer Institute will run June 16-17, 2021 with 8 applications received so far. The dates of the Summer REU program were not presented, however 6 applications have been completed with 93 in progress. A DesignSafe summer workshop is currently being organized for graduate students and is tentatively scheduled for the week following the Summer Institute.

5. Report from Facilities Scheduling representatives

Last meeting was November 4th. Two items were discussed including (1) the virtual booth at AGU and (2) the new scheduling tool. Each facility will have the opportunity to have representatives at the booth at AGU who can provide detailed information to researchers interested in using the facilities. The new scheduling tool will be hosted on DesignSafe and will include the contact information for the PI on the project and the facility representative responsible for that project as well as schedule tracking for each individual project. The tool is still in the testing stage and the next step is to integrate with DesignSafe. There are several outstanding questions regarding the tool including: (1) will the tool be live on DesignSafe, or will there be a lag and (2) when will the tool be rolled out.

6. Report from Technology Transfer representatives

Bill Holmes has meeting scheduled for Dec. 9th. The Tech Transfer Committee is looking for a list of NHERI awards or awards loosely tied to NHERI. Each member of the Tech Transfer Committee will reach out to 4-5 projects about getting their projects associated with the tech transfer.

7. Other items

The December meeting of the UF has been canceled. Doodle polls for the winter meetings will be sent out in the next week.

Action Items: *Max:* Send doodle polls for winter meetings.

Stephanie S. motioned to adjourn; Stephanie P. second. The meeting adjourned 1:29pm ET.