

**MEETING OF THE NHERI USER FORUM COMMITTEE**  
**May 15, 2023**

**MINUTES**

In attendance: Wei, Esteban, David, Yazen, Shane, Kameshwar, Sara

1. Approval of meeting minutes from April 17, 2023.

Wei made a motion, Yazen seconded, no objections. Meeting minutes are approved.

2. Reminder for Summer Institute

Wei: Registration is May 15. Interested members need to register today.

3. Report from Graduate Students Council

Esteban: First NHERI GSC mini conference is on May 26<sup>th</sup>.

There is a workshop on academic publishing on June 9. Students are encouraged to attend. Jack Baker and otherw will be presenting.

4. Report from User Satisfaction Survey committee

Wei updating on behalf of Maggie: the 2021 survey was made based on improvements to the 2018 survey. 2018 version was the longest and the most comprehensive survey, but to encourage high response rates the survey was shortened. As the UF members want to capture more aspects, all UF members should be familiar with both versions and see if we want to update the 2021 version. Wei will send both documents to the committee. The deadline to give feedback is May 28. Members can directly contact Maggie with suggested revisions.

5. Report from NCO representatives

David: Last meeting was canceled. No new updates. Trying to finalize the science plan and get it published.

6. Report from ECO representatives

Wei updating on behalf of Stephanie Paal: Main update is to finalize registration of UF members to Summer Institute.

7. Report from Facilities Scheduling representatives

Kameshwar has not received meeting information yet.

8. Report from Technology Transfer representatives

No updates.

9. Report from Communication and Outreach Subcommittee

Wei updating on behalf of Stephanie Pilkington: Please use #NHERIspotlight on social media. The committee will start tracking metrics in LinkedIn now in addition to Twitter. Sara did not receive emails about the subcommittee meetings yet.