

MEETING OF THE NHERI USER FORUM COMMITTEE
November 17, 2017

AGENDA

In Attendance: Russell Green, Nina Stark, Elaina Sutley, Liesel Ritchie, Antonio Bobet (NCO), David Johnson (NCO)

1. Approval of meeting minutes from October 20, 2017 meeting

No quorum.

Action item: Elaina will send out the minutes to the UF to request approval of the minutes.

2. Report from User Satisfaction Survey committee

The committee has a meeting scheduled for Dec. 11 at 9am CT to start discussion on last year's survey, and propose changes for the next round. This will be the first of many meetings for this effort.

Joy P. requested confirmation that Liesel would be going to Oklahoma State University before sending money for the survey to Oklahoma State University. Liesel's appointment starts on Jan. 1 with Oklahoma State University. Otherwise, the election of the survey being done in-house with the UF has been approved.

Action item: Antonio will contact Chris T. (NCO) to set up Zoom meeting information for the User Satisfaction Committee meeting on 12/11/17.

3. Report from NCO representatives

Nina reported that the next regularly scheduled meeting has been canceled, so the actual next meeting is Dec. 18. The NCO Science Plan task group aims to seek more input than the previous version achieved.

Four additional activities were proposed for the NCO to budget for next year: workshop for Science Plan, UF conference sessions, and two education and outreach at Howard University. The total budget to support these activities is currently unknown to accommodate one, several or all of these. Joy requested a ranking. Julio has shared the proposals, and requested a ranking by NCO members.

The NCO wants to establish international partnership with other organizations to share

resources and further current understanding. Existing, and previous partnerships, were developed through NEES, and therefore are centered on earthquake engineering. Therefore, connections to the wind and coastal engineering communities are desired.

4. Report from ECO representatives

The ECO is currently recruiting participants for the REU program and the Summer Institute.

The link to the REU application is provided here: <https://www.designsafe-ci.org/learning-center/reu/>. The application is scheduled to close on Feb. 1, 2018.

The link to the Summer Institute application is provided here: <https://www.designsafe-ci.org/learning-center/summer-institute/>. The application for travel stipend is scheduled to close on Feb. 15, 2018.

Action item for all UF members: please share these applications with your undergraduate students, and early career faculty.

Action item: Elaina will reach out to Karina to request a flyer, for example, to share via email with our REU and early career colleagues in addition to the web-links.

5. Report from Facilities Scheduling representatives

No updates.

6. Report from Technology Transfer representatives

A large committee has been established, and has set a time for their first meeting.

7. Developing a subcommittee for EF interaction with the UF

Following up from interactions between the EFs and the UF at the in-person meeting in San Antonio, the UF wants to engage more with the EFs to understand their needs and observations with user satisfaction.

The UF will establish a subcommittee to determine how to best receive insight from the EFs. The intention of the subcommittee will be to determine one or more EFs to join UF calls for 20-30 minutes to share their insight on improving user satisfaction for their facility(s), and then reach out to the EFs to invite them to join designated future UF calls.

Furthermore, the subcommittee will develop a plan and possibly a set of questions that will promote quality and worthwhile input from the EF on the UF calls. The subcommittee will lead/host that portion of the UF call.

Action item for all UF members: We need at least two members of the UF on the subcommittee. Please consider volunteering, and send an email communicating your interest to Elaina.

8. Other

a) Nominations and voting for new UF member with coastal engineering expertise

The ballot opened a couple of weeks ago. If you have not voted, please vote.

To date, over 60 valid votes have been received. The ballot will remain open until Nov. 24. After the ballot closes, Nina will collect the votes, and share the results with the UF and NCO. After the winning candidate has been approved, Nina will reach out to the candidates to share the results, and invite the elected on to join the UF.

Action item: Antonio will check whether the nomination results need to be approved by the NIAC. If they do, Julio will pass the information onto them, not the UF.

Action item for all UF members: please vote if you haven't already. The link to the ballot is provided here: <https://www.designsafe-ci.org/facilities/nco/governance/user-forum/ballot-2018/>.

b) Dates for annual in-person meeting (June 4 – 7, 2018 in San Antonio; other NHERI leadership meetings are tentatively scheduled for afternoon of June 6.)

Nina will not be able to attend the in person meeting due to previously scheduled travel. Virtual connection will be made available.

Action item for all UF members: please mark your calendars for June 6, 2018 to be in San Antonio for our annual in-person meeting.

c) Update on NHERI sessions at community conferences

a. New suggestions from UF

b. Listservs for communicating opportunity to users

Elaina, Jim, and Russell will be attending the 11NCEE.

Nina submitted an abstract on the UF's behalf to the ICCE – International Conference on Coastal Engineering hosted at the end of July 2018 in Baltimore.

Call for session proposals to GeoConference 2018 is now out.

Existing listservs include: USUGR for geotech; EERI for earthquake; COPRI for coastal; wind listserv is not currently in service

Cheryl Ann (NCO) is working towards finding listservs and developing a new one for communicating the hazards community.

Currently there is an issue between applying for sessions at conferences a year in advance of the conference, and receiving money from the NSF to attend these conferences. There may be the possibility of making an agreement with Joy to better ease the timing disagreement.

The UF will consider joining the monthly call with the NIAC to bring the issue up as well.

Action item: Nina will bring the need of the UF to communicate information to the broad community through a single, or multiple listservs on the NCO call in two weeks.

Action item: Nina will bring the timing issue up for applying and attending conferences with the NCO at the next meeting.

Russell adjourned the meeting at 11:12am CT.